



CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting
Monday, March 27, 2023

CALL TO ORDER

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:00 P.M.

Present In Person: Burt, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely: Kou

Absent: None

SPECIAL ORDERS OF THE DAY

1. Proclamation for Cesar Chavez and Dolores Huerta Day 2023

ACTION: None

2. Education and Sharing Day

ACTION: None

STUDY SESSION

3. Review and Provide Feedback on a Term Sheet with Pets in Need for Operation of the Palo Alto Animal Shelter; CEQA status – not a project.

ACTION: None

AGENDA CHANGES, ADDITIONS AND DELETIONS

PUBLIC COMMENT

CONSENT CALENDAR

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Council Member Tanaka registered a no vote on Agenda Item Numbers 7-8.

MOTION: Vice Mayor Stone moved, seconded by Council Member Burt to approve Agenda Item Numbers 4-8.

MOTION PASSED 4, 5, 6: 7-0

MOTION PASSED 7, 8: 6-1, Tanaka no

4. Approval of Minutes from March 13, 2023 Meeting
5. Adopt an Ordinance to Expand the Human Relations Commission (HRC) from Five to Seven Members; CEQA status – not a project
6. Consent of the Macias, Gini & O’Connell’s Single Audit Report for the Fiscal Year Ended June 30, 2022 Consent Questions
7. Approval of Amendment No. 1 with FolgerGraphics, Inc. to increase the Not-to-Exceed Amount by \$235,200 for Professional Printing and Distribution Services of the Enjoy Activity Guide for an Additional Three Years; CEQA Status – not a project. Consent Questions
8. Approval of Contract Amendment Number One (1) with Team Sheepier, Inc., Authorizing One-Time Payment not-to-exceed \$85,000 for Salaries Associated with the Rinconada Pool 45-day Closure for Replastering; CEQA status – not a project Consent Questions

CITY MANAGER COMMENTS

Ed Shikada, City Manager

Mayor Kou

Council Member Lythcott-Haims

ACTION ITEMS

9. Approval of a Purchase Order with Interstate Truck Center in an Amount Not to Exceed \$297,244 for the Purchase of Two 2023 International CV Chipper Body Trucks, utilizing a Cooperative Purchase Agreement, Funded by Capital Improvement Program Project VR-23000

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MOTION: Council Member Burt moved, seconded by Council Member Lythcott-Haims to approve and authorize the City Manager or their designee to execute a purchase order with Interstate Truck Center LLC dba Valley Peterbilt in the amount of \$270,244 and an approximate 10% contingency in the amount of \$27,000 for potential price increases, for a total not to exceed amount of \$297,244 for the purchase of two (2) 2023 International CV515 trucks with chipper bodies, utilizing a cooperative purchase agreement via Sourcewell, a cooperative purchasing agency serving government and not-for-profit organizations.

MOTION PASSED: 6-1, Tanaka no

11. Provide Direction on Permanent Parklet Program Regulations and Proposed Ordinance and Approval of Budget Amendments in the General Fund, CEQA status – categorically exempt (15301 and 15304(e)). (Continued from March 13, 2023)

MOTION SPLIT FOR THE PURPOSE OF VOTING

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

3. Parklets with structures are not allowed to extend beyond the establishment leasing the parklet, non-structures are allowed without a letter of consent. If a tenant wishes to permit the space, after 90 days they are able to obtain the rights to that space.

MOTION PASSED: 4-3, Tanaka, Kou, Veenker no

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

5. The size of the covered parklets be limited to 350 square feet in total, but can have up to two provided they are limited in location to the tenant's street frontage;

MOTION PASSED: 5-2, Kou, Tanaka no

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

8. Amend the Fiscal year 2023 Budget Appropriation for the General Fund
 - a. Increasing the public works expenditure for contract services by \$85K
 - b. Decrease the Budget Stabilization Reserve by \$85

MOTION PASSED: 7-0

MOTION: Council Member Burt moved, seconded by Council Member Lauing to

1. Direct staff to return with incentives that will encourage the use of electric heating.

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2. Direct staff to return with proposals on greater safety from vehicles including k rail, concrete barrier or equivalent standard on leading edge corners
4. Direct staff to come back with fee recommendations on the “low end” of fees
6. That there be a system for the responsibility for cleaning by the establishment, and staff devise a notification system for meeting standards
7. Existing parklets in front of adjacent buildings can retain their structures until these new regulations apply

MOTION PASSED: 6-1, Kou no

10. Approval of and Direction on a Residential Natural Gas Rebate Program Funded by the City’s General Fund at a Total Cost of up to \$1,771,586 to Mitigate Extraordinarily High January 2023 Natural Gas Costs, Approval of a Budget Amendment in the General Fund, and an Update on Green v. City of Palo Alto

MOTION: Council Member Lythcott-Haims moved, seconded by Council Member Tanaka to

- A. Approve a residential natural gas rebate program to mitigate extraordinary high January 2023 natural gas bills in a tiered structure proposed by staff known as alternative gas rebate with additional contributions for members in the rate assistance program and customers in arrears not to exceed 20% of the total January gas bill

Jan. 2023 Gas Residential Bill Range	% of Total Residential Gas Customers	# of Residential Gas Customers	Flat Amt	Cost
Greater than \$800	9.8%	2,150	\$ 100.00	\$ 215,000
\$400 to \$800	33.8%	7,414	\$ 85.00	\$ 630,190
Less than \$400	56.4%	12,367	\$ 70.00	\$ 865,690
Subtotal	100.0%	21,931		\$ 1,710,880
Rate Assistance Program		462	\$ 50.00	\$ 23,100
Arrearage > 180 days		747	\$ 50.00	\$ 37,350
Winter Rebate Application		500	\$ 50.00	\$ 25,000
Subtotal		1,709		\$ 85,450
		Total Gas Rebate		\$ 1,796,330

- B. Amend the Fiscal Year 2023 Budget Appropriation
 - a. In the General Fund by:
 - i. Increasing the Transfer to the Gas Fund by \$1,796,330
 - ii. Decreasing the Budget Stabilization Reserve by \$1,796,330
 - b. In the Gas Fund by:
 - i. Increasing the Transfer from the General Fund by \$1,796,330
 - ii. Decreasing Residential Gas Retail Revenue by \$1,796,330

MOTION PASSED: 7-0

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COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS

ADJOURNMENT The meeting was adjourned at 12:05 AM.

ATTEST:

APPROVED:

City Clerk

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with Ordinance No. 5423, the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.